

**7 - Health and Safety report for: Schools and childcare Settings: Return 19th April 2021- Contingency Framework: education and childcare Settings - Precautionary Measures in relation to the COVID-19 pandemic**

Date of report:	02.01.21
Reviewed:	05.03.21
Reviewed:	18.04.21
Reviewed:	

This report is part of the document: **7 - RISK ASSESSMENT FOR COVID-19: Schools coronavirus (COVID-19) operational guidance: return 19th April 2021** and must work in conjunction with it.

*Note: To align both documents, they will now be numbered the same. There is no 5-Health and Safety Report for Precautionary measures.*

What Gatehouse has done since lockdown in March 2020:

- Put risk assessments in place to support staff in keeping our environments safe
- Kept parents updated as and when necessary
- Kept a record via our School Nurse which was effectively monitored and managed, using the guidance from Public Health England, of any pupil/staff activity that may have put others at risk, providing we were given the correct information
- Followed Government guidance on cleaning and sanitation
- Followed Government guidance on social distancing
- Followed Government guidance on group sizes
- Followed DfE guidance related to full return to school
- Opened the school to all key worker and vulnerable children from the first day of lockdown (23.03.20) using un-furloughed TAs on a 3 week rota

What Gatehouse has implemented further

- Re-opened the school for Phase 1 - EYFS, Year 1 and Year 6 (6 weeks)
- Re-opened the school for Phase 2 - Years 2, 3, 4 and 5 (3 weeks)

## FULL OPENING

### Review from summer term 2020:

Gatehouse School was successful in its full opening to all Gatehouse pupils for the last 3 weeks of the academic year 2019-20.

A 4 week Summer Club provision was offered to all children.

### New Bubble operation:

- Each full class will operate as the new 'Bubble'
- Bubbles within the same Year Group can mix, trying to keep this to a minimum during these times: playtime breaks, Year Group Assemblies and Games lessons

### Additions and changes put in place during Phase 2

- Additional hand-washing stations are in place of the Yr 3, Yr 5 and Yr 6 landings
- One-way system in the stairs
- Barriers up in the playground to assist with arrival and dismissal of pupils

### Review from autumn term:

There was a small number of parents testing positive for Covid-19 with children self-isolating

The Year 3 Year Group Bubble had a positive case of Covid-19 on 30th November and therefore had to be closed for the last 2 weeks of the Autumn term and revert to online teaching/Google Classroom

### Summer Term 2021

#### What Gatehouse expects from staff upon their return to school:

**Main changes:** This term, lessons will be taught in the subject rooms where applicable and children and staff will continue to practise excellent hygiene and hand washing/sanitizing. All year groups will have their lunches in the dining hall with the exception of the Nursery. Nursery pupils will eat in the Nursery.

- Continue to offer masks, gloves and aprons to staff (PPE). If a visor is worn, it must be worn with a mask. A visor alone is not deemed as being as protective as a mask on its own.
- From 18th April, we have strongly advised staff to teach in masks, particularly those teachers who move within different year groups.
- Allow children to wear their own PPE should they wish to (these need to be disposed of properly or washed daily if not disposable)

- To continue to check the temperature of all pupils, staff and visitors. Temperatures are all checked inside the building to maximise accuracy due to the colder weather.
- To continue to wash hands upon arrival to school and have hand gel in all classrooms and key areas
- If teachers/TAs/Admin/Premises staff need to meet with any other member of staff, the meetings must not exceed 10 minutes and a distance of over 2.5m must be kept at all times. Only 1:1 meetings will be permitted
- To practise social distancing (2m + where possible for adults and adults and children), markers in key places around the school
- Children no longer need to social distance but must sit side by side and minimise contact
- All face to face situations should be avoided. Staff need to stand on the side or behind the pupils they are supporting
- All Chromebooks and computers need to be disinfected before use (for added precaution) and especially after every use.
- To use the one-way system that is in place to reduce the chance of Bubbles crossing
- To have an adult escorting each group if they need to move around the school
- All classes with a sink must use it for hand washing and not send children to the loos for that purpose
- To assist with all arrivals and dismissals (these will continue to be staggered to meet social distancing)
- Face coverings must be worn during dismissals
- Staff on the gate must wear face coverings or face shield/visors
- To familiarise themselves with the fire drill for whole class bubbles
- **The staffroom can be used for breaks and PPA with no more than 6 adults are sitting at one time.**
- **The staffroom can be used for making hot drinks/using the sink and staff must complete what they are doing promptly and exit the staffroom if there are more than 6 people sitting. If waiting in line, to practise social distancing.**
- To enter the staffroom via the main door and exit via the door leading to the SEND department in order to create a one-way system
- To avoid using soft furnishing
- Have all materials cleaned/sprayed daily
- Give each child its own set of pencils/ruler/rubber and anything they might need on a daily basis where possible or for upper juniors to use their own pencil case
- **If materials, such as pencils need to be shared between the children, they need to be sprayed with sanitizer**
- Teachers/TAs will continue to remind the children to wash their hands and/or to use hand sanitiser

- Children's hand washing is to be managed by the staff taking the class and they should send the children in no more than pairs during lessons as we want to avoid the loos becoming busy during break times
- Staff are responsible to ask Lee to replenish the hand sanitizer/soap when needed
- To have an awareness of the impact we pose on each other to practise healthy hygiene rules and social distancing
- To ask colleagues and pupils to keep to a 2m+ where possible distance from you (no one will be judged for asking someone to move away further but even better if we don't put ourselves in a situation where we might be asked)
- Clean surfaces regularly, ask Lee for extra supplies when needed
- Teachers and TAs should make sure they wash their hands and surfaces, before and after handling pupils' books. Gloves can be worn
- Not to use materials/toys that are hard to clean
- To avoid using water and sand in activities where possible
- Manage the pupils' visits to the loo during lessons so that there are fewer pupils in the loos at one time
- Use Google Classroom for homework (children attending ASC can receive a hard copy if they are unable to use a chromebook)
- ASC is running daily and in Year Group Bubbles in one of the classrooms for each of the year groups

What Gatehouse expects from pupils:

- To wear school uniform
- To move around the school sensibly and in bubbles when going to their various lessons.
- To sanitize/wash their hands between lessons, when entering the room and exiting.
- To follow the advice sent out by the Mrs Korbay regarding arrivals and collection times
- To minimise contact (not applicable to EYFS/younger children, as set in the guidance from DfE)
- Children need to respect the markers outside the loos and on the stairs
- The one-way system is in place and must be adhered to by all staff and children during school hours
- Not to gather in the loos, 2 children at a time, following the 1 in 1 out rule
- To use the same table/desk as much as possible
- To bring their own drinking bottle
- To wash/sanitise hands upon arrival to school
- To use the classroom sink if applicable
- To use soap and water as well as hand sanitiser throughout the day
- To have their temperature checked when entering the school building (Nurse Freya and Barbara on stairs, Tracey/Jenni in office area)

- To practise healthy hygiene rules and wash hands regularly, every 20 minutes, and/or to use hand sanitizer
- To wash /sanitize hands before dismissal at the end of the day

What Gatehouse expects from parents:

- To use the one-way system to arrive and depart from school
- To keep to the staggered drop off and collection times
- Parents can drop off siblings at the later drop off time only
- For one carer only to drop off and collect pupils
- For Year 6 parents to stay outside the school gates in the morning and ask their children to come in independently
- To inform the school if a member of their household is unwell or has symptoms of Covid 19
- To inform the school as soon as possible, when travelling back into England from another country.
- When travelling back from another country, parents must check the latest quarantine guidance to determine what the quarantine procedures are. <https://www.gov.uk/travel-abroad>
- Please check with the school if you are unsure.

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